

**2005/06  
HEREFORDSHIRE COUNCIL  
AUDIT SERVICES  
ANNUAL PLAN SUMMARY**

<b>Risk Level</b>		<b>Base Plan</b>	<b>Resources Available</b>
		<b>Days</b>	<b>Days</b>
	<b>Audit Services</b>		
N/a	Administration and Management	297.50	297.50
N/a	Non-Audit Work	20.00	20.00
N/a	Staff Development	10.00	10.00
N/a	Leave/Vacant Posts/Secondments	491.00	491.00
N/a	Training	80.00	80.00
	<b>Total Audit Services</b>	<b>898.50</b>	<b>898.50</b>
	<b>Chief Executive</b>		
Green	General Work/advice	1.00	1.00
Amber	Human Resources	11.00	11.00
	<b>Total Chief Executive</b>	<b>12.00</b>	<b>12.00</b>
	<b>Computer Audits</b>		
Red	Corporate	42.00	42.00
Red	IT Services	39.00	39.00
Red	Social Care and Strategic Housing	10.00	10.00
Red	County Treasurer	36.50	36.50
Red	Education	00.00	00.00
	<b>Total Computer Audits</b>	<b>127.50</b>	<b>127.50</b>

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	<b>Corporate</b>		
Red	Good Environment Management	23.00	23.00
N/a	Contingency	123.00	123.00
Red	Corporate Projects	278.00	243.00
N/a	Corporate Working Groups	22.00	22.00
	<b>Total Corporate</b>	<b>446.00</b>	<b>411.00</b>
	<b>County Secretary and Solicitor</b>		
Amber	Custodians	1.00	1.00
Red	Democratic and Public Services	5.00	5.00
Green	Emergency Planning	00.00	00.00
Green	Electoral Registration	00.00	00.00
Green	General	00.00	00.00
Amber	Land Charges	10.00	00.00
Green	Legal Services	1.00	1.00
Green	Registration Service	00.00	00.00
	<b>Total County Secretary and Solicitor</b>	<b>17.00</b>	<b>7.00</b>
	<b>County Treasurer</b>		
Amber	Financial Policy and Audit	1.00	1.00

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Amber	Accountancy and Exchequer	11.50	11.50
Amber	General	24.00	24.00
Amber	Revenue and Benefits	10.50	10.50
	<b>Total County Treasurer</b>	<b>47.00</b>	<b>47.00</b>
	<b>Children Services</b>		
Amber	Other Children Services	00.00	00.00
Amber	General	28.00	28.00
Red	High Schools - Bank Account	107.00	107.00
Amber	High Schools – Non Bank Accounts	62.00	62.00
Amber	Inspection Curriculum and School Performance	13.00	1.00
Red	Primary Schools Bank Accounts	34.00	34.00
Red	Pre Primary Education	10.00	10.00
Amber	Policy and Resources Division	55.00	16.00
Amber	Primary Schools – Non Bank Accounts	55.00	55.00
Amber	Special Schools and Units – Non Bank Accounts	5.00	5.00
	<b>Total Children Services</b>	<b>369.00</b>	<b>318.00</b>
	<b>Environment</b>		
Red	Client Services	28.00	16.00

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Red	Engineering Services	26.00	26.00
Amber	Engineering Services – Transport	00.50	00.50
Amber	General	15.00	15.00
Amber	Planning Services – Building Control	00.50	00.50
Amber	Planning Services	12.50	00.50
Amber	Property Services	1.00	1.00
Amber	EH Environmental Health	30.00	18.00
Green	EH Trading Standards	00.50	00.50
	<b>Total Environment</b>	<b>114.00</b>	<b>78.00</b>
	<b>Fundamental Systems</b>		
Red	Financial Policy	45.00	45.00
Red	Corporate	90.00	90.00
Red	Education	25.00	25.00
Red	Accountancy and Exchequer	100.00	100.00
Red	Revenues and Benefits	125.00	125.00
	<b>Total Fundamental Systems</b>	<b>385.00</b>	<b>385.00</b>
	<b>Policy and Community</b>		
Green	Archives	12.00	00.00
Amber	Countryside Services	00.50	00.50

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Amber	Community Liaison	10.00	10.00
Amber	Corporate Policy	11.00	11.00
Red	Economic Development	48.00	26.00
Amber	Heritage	00.00	00.00
Red	Info in Herefordshire	36.00	36.00
Amber	External Liaison	6.00	6.00
Green	Libraries	1.00	1.00
Green	Public Relations	00.50	00.50
Green	Recreation & Sport	00.50	00.50
Green	Tourism	1.00	1.00
Amber	Youth Service	1.00	1.00
	<b>Total Policy and Community</b>	<b>127.50</b>	<b>93.50</b>
	<b>Adult Services</b>		
Green	Children's Services	00.00	00.00
Amber	Supported Employment	00.00	00.00
Green	General	5.00	5.00
Amber	Learning Disabilities	31.00	31.00
Green	Other Adult Services	00.50	00.50
Amber	Older People	36.00	36.00
Amber	Physical Disabilities	27.00	15.00
Amber	Finance and Administration	60.00	45.00

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Red	Service Strategy	20.00	20.00
Amber	Young People	25.00	25.00
	<b>Total Adult Services</b>	<b>204.50</b>	<b>177.50</b>
	<b>Strategic Housing</b>		
Amber	Strategic Housing	56.00	41.00
	<b>Total Strategic Housing</b>	<b>56.00</b>	<b>41.00</b>
	<b>TOTAL</b>	<b>2804.00</b>	<b>2596.00</b>

**KEY****Red- High Risk****Amber- Medium Risk****Green- Low Risk,**